



PLEASE NOTE THAT PRAYERS WILL BE HELD AT 6.50PM BEFORE THE COMMENCEMENT OF THE BUSINESS OF THE COUNCIL.

THE MAYOR REQUESTS THAT ANY MEMBER WISHING TO PARTICIPATE IN PRAYERS BE IN ATTENDANCE BY NO LATER THAN 6.45PM.

Dear Sir/Madam

#### BUSINESS

By direction of the Mayor (Councillor Gill Heesom) you are summoned to attend a **Special meeting of the Borough Council of Newcastle-under-Lyme to be held in at Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire. ST5 1BL on Wednesday 3 April, 2019 at 7pm** (being a Special meeting of the Council convened in pursuance of Section 249(5) of the Local Government Act 1972) for the purpose of passing the following resolution:-

*Proposed by Councillor Simon Tagg  
Seconded by Councillor Simon White*

“That the Council in exercise of their powers under Section 249(5) of the Local Government Act 1972 and being desirous of expressing its admiration and appreciation of the long and eminent service given by **Fred and Connie Van Buren** to magic and illusion performances and raising the profile of Philip Astley and his historic links to the Borough, and as a mark of esteem does confer upon them the honorary **FREEDOM OF THE BOROUGH**”.

Yours faithfully

Chief Executive

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs..

Fire exits are to be found at the side of the room leading into Queens Gardens.

On exiting the building Members, Officers and the Public must assemble at the statue of Queen Victoria. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Attendance Record**

Please sign the Attendance Record sheet on entering the building. This will be located at the reception desk.

### **3. Mobile Phones**

Please switch off all mobile phones before entering the Council Chamber.

### **4. Notice of Motion**

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.

